

**CERTIFICATION STATEMENT  
HEALTH INFORMATION TECHNICIAN**

Positions filled from the written examination require applicants to possess the capability to perform a range of typing tasks. To qualify for these positions, you must be able to type straight copy at 40 net words per minute. If you meet the requirements, complete this form and sign and date the self-certification statement below.

My typing speed is \_\_\_\_\_ net words per minute.

I acquired the above skills through:

attendance at \_\_\_\_\_  
school

employment with \_\_\_\_\_  
employer

training \_\_\_\_\_  
program

Self-certification by Applicant: I hereby certify that I have thoroughly read the requirements above and presently meet these requirements. I understand that my typing proficiency may be evaluated by the appointing authority.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print name: \_\_\_\_\_